

**Carlisle Housing Authority meeting
October 28, 2010**

Meeting called to order at 7:37 pm.

Community input

Alan Carpenito inquired about the possibility of creating set-asides for Carlisle residents on Benfield Farms project construction. Board agreed to keep set-asides in mind.

Old business

2010 Town of Carlisle Housing Production Plan update: The Planning Board has approved the Housing Production Plan. The plan has not yet been sent back to DHCD. Housing Authority board members will do an informal review of the final plan.

Benfield Farms update: State personnel from the One-Stop Funding department visited the site. However, chances are slim that the project will be picked up on this round. Looks like only one-third of the current applications will be funded in this round.

Tina Brooks, Undersecretary of DHCD, at a recent gathering at the Kennedy School of Government, cited Benfield as an example of a community-initiated project.

Affordable accessory apartment update: Housing trust meeting will be held before the Selectmen's meeting. Deed restriction needs review to make sure it complies with state regulations. Kathleen O'Donnell has submitted a letter to the Selectmen proposing to provide legal consulting services to the town.

Elizabeth DeMille Barnett noted a recent increase in town residents seeking advice on their difficulty in affording to pay their mortgage and utility bills.

Elizabeth DeMille Barnett distributed information to board members on the CHOICE Center, a new 40B senior development in Chelmsford.

Recruiting new board member: Ongoing.

New business

Commonwealth Capital application: Low- to no-interest loan for sewer/septic projects. Elizabeth DeMille Barnett completed the application, and it was submitted to Tim Goddard. Carlisle would not have been eligible for the State Revolving loan funds, such as the loan which the Board of Health applied for and other programs if this was not filed for Fiscal Year 2011 by late October.

Approval of minutes: Minutes from the October 14, 2010 meeting were approved.

Next meeting date: November 18, 2010.

Meeting adjourned at 8:15 pm.